

GREEN BUILDING CENTER REQUEST FOR QUOTATION PROJECT SCOPE FORM



OVERVIEW

1. Project Background and Description

2. Project Scope

3. High-Level Requirements

Sustainability Requirements:

- Third Party Certification?
- Energy, Water, IEQ Performance Levels?
- Specialty Services Desired (Commissioning, Energy Modeling, Daylight Modeling, Carbon Neutrality, etc.)?

4. Deliverables Desired

5. Stakeholders (developer, private owner, institution, occupant type, etc.)

6. Affected Business Processes or Systems

7. Specific Exclusions from Scope

8. Preliminary Budget

9. High-Level Timeline/Schedule



YOUR INFORMATION

Name	Title	Email
Address	Phone	Notes